

CITY OF DETROIT
BUILDINGS AND SAFETY ENGINEERING DEPARTMENT
Request for Board of Appeals Hearing

Please complete the form on the reverse side, including the requirements listed below.

Return all items requested. **You will be required to submit the fee at the time of the Hearing.** (If paying by check or money order), make payable to the "Treasurer, City of Detroit". [You may also pay by "Visa" or "Mastercard" Credit or Debit Card.]

The current fee is **\$362.00** for the first item, **\$88.00** for each additional item, and **\$175.00** for a rehearing.

Return to: The Director
Buildings & Safety Engineering Department
2 Woodward Avenue, Fourth Floor
Coleman A. Young Municipal Center
Detroit, MI 48226

For Variance to Code Provisions: Please submit the following:

1. Two sets of fully dimensioned drawings:
 - a. Show the structure and systems involved.
 - b. Highlight the noncompliance or the designed alternate.
2. A narrative describing:
 - a. The Code Section and its requirement.
 - b. Reason for non-compliance.
 - c. How the proposed design meets the intent of the Code, and
 - d. Why the proposed design does not pose any greater hazard than if it were to meet the letter of the Code.

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Application Date: ____/____/____

Re: Location _____
(Number) (Street Name)

Owner: _____ Address: _____ Tel. No. _____
(Name)

Applicant: _____ Address: _____ Tel. No. _____
(Name)

-Regarding Meeting Date, contact - Name: _____ Phone: _____

I hereby make application for Board of Appeals Hearing seeking variance to Code provisions as follows:

Code Name , Section No.:	
Code Provision:	

Owner's and Applicant's Affidavit

State of Michigan }
County of Wayne }

The undersigned being duly sworn, deposes and says that the foregoing statements and answers herein contained and accompanied information and date are in all respects true and correct to the best of my knowledge and belief

Applicant: _____ Owner: _____

Subscribed and sworn to before me this _____ Day of _____ 200__

(Notary Public Wayne County, Michigan)
My Commission expires _____

Note: Please submit two sets of drawings and maintain a narrative describing the reasons for non-compliance, the alternate method and how the alternate is equivalent to the Code.